



### Apply here

#### Start date

January 2021

#### Duration

6 months

#### Language Requirements

Good spoken and written English levels are required (B2 onwards)

#### Location

Oxford, England

One of the World's most famous university cities, Oxford is a beautiful place. It is steeped in history and studded with picturesque buildings, yet maintains the feel of a young city, thanks to its large student population. This buzzing city has something for all tastes.

#### Are you eligible?

Are you a registered student?  
Or

Are you eligible to participate in the Erasmus+ programme?

#### Benefits

See website for details of all ESPA benefits. For all internships over 6 months, additional benefits will be paid. Details available at interview.

## Role

This is a great opportunity for a highly organised, and communicative, business administration student, to gain practical experience with this transatlantic, life science company. Mentored throughout, you will be working with a wide range of software platforms, to test current and contribute to improving performance, generate reports and articulate the results. This host company's global customer base continues to grow significantly. So if you have a strong bias towards IT, and are ready to make an impact, this internship is waiting for you! A challenging role that will be a valuable addition to your CV.

## Tasks

- Monitor and maintain software platforms and ensure the data is accurate and produce reports
- Manage and resolve IT software issues, liaising with outsourced IT support
- IT security penetration testing
- Monitor current policies and SLAs for appropriateness and compliance
- Attend Technical Review meetings to provide updates and report any SLA breaches
- Third Party Procurement Site Admin

## Desired Skills

- Advanced Excel skills
- Excellent communication and interpersonal skills
- Good troubleshooting skills
- Ability to multitask
- Knowledge of networking, Linux server admin, Github, Python, CRMs and ERPs e.g. Magento
- Knowledge of communication platforms e.g. Slack or Mantis
- SQL DML and DDL
- Knowledge of Wordpress

## The Host Company

Founded in 1987, the host is recognised today as a leading company contributing to the acceleration of discovery through the provision of cutting-edge life science technology products and services for research and development in the medical, nutrition, cosmetics and energy industries. The host's range includes specialist antibodies, peptides and recombinant proteins. In addition, the company is able to draw upon in-depth expertise in extracellular matrices to provide elegant solutions for studying cell motility, migration, invasion and proliferation. Widely acknowledged as experts in cell culture, they partner with clients in tailoring cell systems to enhance screening outcomes and eventual prognosis.