



# ESPA

## Business Administration Internship\_ German Speaker – (IONMR1906)

**Apply here**

### Start date

Flexible

### Duration

6 months

### Languages

Good spoken and written German and English levels are required

English B2/C1, German C1/C2.

### Location

#### Swindon, England

Swindon, a now large city, has its origin as a small market town, known as the Old Town, with quiet courtyards and alleyways. The modern part of Swindon is a shopping oasis. Both enjoy eateries, bars, and pubs. Swindon also has diverse arts and music offering and a well-supported choice of sport clubs and attractions. ESPA has placed several students in Swindon and there is now a small but lively community of interns.

### Are you eligible?

Are you a registered student?

Or

Are you eligible to participate in the Erasmus+ programme?

### Benefits

See website for details of all ESPA benefits. For all internships over 6 months, additional benefits will be paid. Details available at interview.

## Role

This is an exciting opportunity for a proactive Marketing student to work with the host company to maintain and cement its presence in the German marketplace. Mentored throughout, you will assist in maintaining relationships with existing companies and distributors in Germany as well as researching other potential outlets. This challenging internship will be a great boost to your personal development as well as your CV and career aspirations.

## Tasks

- Maintenance of relationships with current German customers and distributors.
- Finding solutions to problems and answer queries.
- Monitoring customer accounts.
- Providing data and reports to help the sales team.
- Maintaining up to date records on the host CRM.
- Liaising between sales team and distributors.
- Identifying potential new customers and distributors.
- Possible overseas travel.

## Personal Skills

### Essential

- Studying towards a Bachelor/Master level Business or similar.
- Excellent communication skills.
- Proactive and well organised.
- Able to record and maintain data accurately.
- English B2/C1, German C1/C2.

## The Host Company

The host company has built a solid reputation in over 34 countries, manufacturing and supplying one of the most innovative, environmentally friendly window cleaning systems in the marketplace today. Using only pure water, their patented Reach and Wash system that requires no ladders, is rapidly becoming the number one choice for cleaning where harsh chemicals could cause damage. This has opened a massive, largely untapped market.



**ESPA**

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